

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
October 5, 2015**

The South Middleton Board of School Directors met on October 5, 2015, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mrs. Shelly Capozzi, called the meeting to order at 7:03 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Shelly Capozzi  
Mr. Thomas Hayes  
Mr. Thomas Merlie

Mrs. Elizabeth Meikrantz  
Mr. Paul Slifko  
Mr. Robert Winters  
Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
David Bittner, Asst. Prin. – YBMS – **Absent**  
Connie Connolly, Dir. Spec. Ed.  
Patrick Dieter, Athletic Director – **Absent**  
Joel Hain, Prin. – BSHS  
Trisha Reed, Principal – IFEC  
Dr. Jessie White, Prin. – YBMS

Dr. Joseph Mancuso, Asst. Superintendent  
David Boley, Principal – Rice  
Mark Correll, Asst. Prin. – BSHS – **Absent**  
Andrew Glantz, Dir. Buildings/Grounds  
Chris Monasmith, Network Admin. – **Absent**  
Kim Spisak, Asst. Prin. – Rice – **Absent**  
Sharonn Williams, Dir. Inst. Tech.

**Student Representatives**

Max D. Leo  
William T. Webber

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka – **Absent**

## **INTRODUCTIONS AND RECOGNITION**

Dr. Moyer introduced the leadership team of the Elementary PTO. They have recently completed a fundraising campaign with the annual Bubble Thon. The events have raised over \$51,000.00, that will support elementary programs and needs in classrooms.

## **CITIZENS PARTICIPATION – None**

## **ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mr. Merlie, that the Board approves the minutes from the following meeting: September 21, 2015 – Regular Board Meeting. **The motion passed unanimously.**

## **FINANCIAL REPORT – None**

Mr. Merlie made a motion, seconded by Mr. Berk, that the Board approves item 7.1 through 7.3 in Financial Reports. **The motion passed unanimously.**

7.1 That the Board approves payment of General Fund bills for October 2015, represented by checks #52899 to #52920 inclusive, in the amount of \$1,201,521.92.

7.2 That the Board approves payment of Capital Reserve Fund bills for October 2015, represented by checks #22351 to #22352 inclusive, in the amount of \$34,337.67.

7.3 That the Board approves payment of Construction Fund bills for October 2015, represented by checks #1100 to #1110 inclusive, in the amount of \$1,883,664.17.

## **REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS AND STUDENT REPRESENTATIVES**

Dr. Moyer acknowledged the delivery of a new district van that can be utilized by faculty and staff for athletic, club, and field trip needs. The District is also working with the South Middleton Township on signage and dedication of a road on campus that will acknowledge the 2014 State Wrestling Championship.

Dr. Mancuso addressed the Board with curriculum highlights, and updated the board on an article to be featured in the Patriot News about the Districts technology initiatives.

Mr. Ulmer confirmed that the Act 1 index will not be adjusted and will be 2.4% for the 2016-2017 school year. The business office is working on completion of the audit, AFR, and preparation for the last construction Bond Issue.

Mrs. Williams addressed the Board to discuss topics on student computer pick-up, malfunction-junction, mid-quarter survey implementation, and technology training before and after school.

Mrs. Connolly addressed the Board to provide explanation of the special education assessment protocols.

Mrs. Reed addressed the Board to discuss IEP progress and evaluation, new student registration, Bubble Thon, parent coffee, and the Halloween party.

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Mr. Boley addressed the Board to discuss fire prevention week, CPYB participation in school PE class, Kindergarten trip to orchard, and Bubble Thon.

Dr. White addressed the Board to discuss the Boost Program, Schools to Watch Program, and new laptop carts that are being implemented in the Middle School.

Mr. Hain addressed the Board to discuss Teacher Meetings, Homecoming weekends, and yearbook arrival and distribution.

Mr. Glantz addressed the Board to discuss new exterior site lighting, and custodial recognition day.

Mr. Leo addressed the Board to discuss homecoming week, and great utilization of technology not only in the classroom but also in his internship.

Mr. Webber addressed the Board to discuss the link crew, 4 diamond benefit, and technology club competition.

### **NOTICES, COMMUNICATIONS, and Acknowledgements**

Dr. Moyer acknowledged receipt of a donation in the amount of \$1,500 by the American Legion, Post 674 to the Athletic Department of the South Middleton School District.

Dr. Moyer acknowledged receipt of the donation of an exercise bicycle from Lt. Colonel and Mrs. Tom Stubits. The bicycle is being used in the training room.

### **BOARD COMMITTEE REPORTS**

Mr. Berk gave a report on the facilities committee. Mr. Berk highlighted the request for a facilities study on staffing, construction change orders, and disposal of assets. Mr. Merlie and Mr. Berk clarified that the facility study has no implication of Board's desire to outsource, it is purely an outside perspective and opinion of how well we are doing and what our future needs will be.

Mrs. Meikrantz provided an education committee update. Most of the information provided to the committee will be discussed in the topic discussion.

### **TOPIC OF DISCUSSION**

Dr. Mancuso provided an in-depth analysis of the State testing system and how results of the testing should be analyzed.

**NEW BUSINESS**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the agenda of the October 5, 2015 meeting with all corrections as indicated. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Winters, that the Board approves agenda items 12.2 through 12.4 in New Business. **The motion passed unanimously.**

- 12.2 Carlisle Regional Medical Center  
That the Board authorizes the Administration to contract with Carlisle Regional Medical Center to provide student drug screening for the 2015-2016 school year. Pricing: \$35/student.
- 12.3 Personnel  
That the Board accepts the resignation of Nancy Vreeland from the position of paraprofessional at the Boiling Springs High School, effective September 10, 2015.
- 12.4 Bayada Home Healthcare - Contract for "In School" Nursing Services"  
That the Board approves the agreement between South Middleton School District and Bayada Home Healthcare to provide in school nursing services for the 2015-2016 school year.

**Planning/Discussion: Regular Board Meeting - 10/19/15**

- 13.1 Approval of Social Studies Curriculum - 6-12
- 13.2 PASBO - Proposal for Custodial Staffing Review Study
- 13.3 Policies - First Reading
  - Bullying/Cyberbullying - Policy #249
  - Employment of District Staff - Policy #304
  - Tardiness - Policy #318
  - Outside Activities - Policy #319
  - Freedom of Speech - Policy #320
  - Political Activities - Policy #321
  - Gifts - Policy #322
  - Tobacco - Policy #323
  - Personnel Files - Policy #324
  - Dressing and Grooming - Policy #325
  - Complaint Process - Policy #326
  - Compensation Plan/Salary Schedules - Policy #328
  - Overtime - Policy #330
  - Child/Student Abuse - Policy #806
  - Parental Involvement - Title I - Policy #918 (new policy)
- 13.4 Personnel
  - Professional Retirement
  - Sharon Snyder - Reading Specialist, YBMS
  - Resignation - Extra Duty
  - Abby Stottlemeyer - Student Council Advisor

Karen Doersom - Class Advisor  
Employment - Extra Duty  
-Winter Athletics  
Kris Ahl - Class Advisor (replacing Karen Doersom)  
Employment - Long-Term Substitutes  
-English Position - YBMS - Replacing Alyssa Kiser  
-6th Grade - YBMS - Replacing Sarah Deaven  
Childrearing Leave of Absence  
-Rachael Reis

**CITIZENS PARTICIPATION**

Mr. Cornwell addressed the Board.

Mrs. Knavel addressed the Board and gave praise to the elementary children in the district that participated in fundraising for Bubble Thon. "The kids are who need the credit, they made it happen."

**ADVISORY COMMITTEE REPORTS**

**South Middleton Township/ Parks & Recreation**

Mr. Merlie informed the Board that Matthew Otto is doing great things for his Eagle Scout Project, he is working on an addition to the Veteran's Memorial.

**Cumberland-Perry Vocational Joint Operating Committee**

Mr. Winters gave a report and provided the Board with a budget overview, Act 93 evaluation and plan goals, and informed the administration of funds that would be coming back to the District.

**ANNOUNCEMENTS & INFORMATION ITEMS - None**

**ADJOURNMENT**

Mr. Merlie made a motion, seconded by Mr. Hayes, to adjourn the regular meeting at 8:51p.m and move to executive session to discuss matters of personnel. **The motion was unanimously approved.**

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary